

## Office 2010 Quick Reference Guide

**office 2010 quick reference - microsoft office training** - office 2010 quick reference card the file tab replaces the file menu and office button found in previous versions of microsoft office. common file management commands " save, save as, open, and close " appear at the top of the menu. ribbon: displays the commands and tools you need to perform various tasks.

**microsoft office 2010 - customguide** - office 2010 xxxx office quick reference ©2010 customguide ribbon: displays the commands and tools you need to perform various tasks. the ribbon can also be minimized and customized to fit your work style. tabs: display the commands you can use in a microsoft office program. click a tab to view its commands.

**quick reference guide excel 2010 introduction** - excel 2010 displays the backstage view. 2. select the new category 3. select the desired template 4. click or click the new button on the quick access toolbar (qat) open an existing workbook 1. click 2. click 3. select the location and workbook save an open workbook 1. click the save button on the qat if a formula or function is similar down a

**word 2010 cheat sheet - wou homepage** - check out our other office 2010 cheat sheets: excel 2010, outlook 2010 and powerpoint 2010. get acclimated to the new word to help you find your way around word 2010, here's a quick guided tour of the revamped interface; follow along using the screenshot below. the quick access toolbar.

**microsoft office quick reference guide - cashmeremoms** - ms office 2010 quick reference guide free ~ pdfs this quick reference guide to the pci data security standard is provided by security controls and processes for pci dss requirements. are the financial. microsoft office live meeting quick reference guide

**microsoft outlook 2010 - build** - microsoft outlook 2010 quick reference guide !! outlook 2010 home view the default view opens to the mail folder, navigation pane, the inbox, to-do bar, reading pane and the expanded ribbon. the home view provides easy access to your messages and collaboration activities. ! quick access toolbar add or remove popular commands. ! backstage view ...

**outlook 2010 quick reference guide - aptix** - outlook 2010 quick reference guide outlook 2010 quick reference guide. the aptix advantage: at aptix we do one thing. we host and manage world-class communication, collaboration, and it solutions that are reliable, relevant, easy to use, and provide high value.

**w2010 excel 2010 & your data - handout** - campus training & teaching and learning center csu bakersfield excel 2010 & your data quick reference guide microsoft office 2010 series

**excel 2010 cheat sheet - western oregon university** - don't miss our other office 2010 cheat sheets: word 2010, outlook 2010 and powerpoint 2010. get acclimated to the new excel to help you find your way around excel 2010, here's a quick guided tour of the revamped interface; follow along using the screenshot below. the quick access toolbar.

**office 365 quick reference guide - emory university** - office 365 quick reference guide written by: lits messaging team page 1 microsoft office 365 is a cloud-based communication system which provides not only internet email, but also 100 gb email storage, personal, and shared calendars. this knowledge article contains documentation related to various office 365 topics and features.

**what s new in microsoft office 2010 from 2003 quick ...** - office 2010 quick reference  
microsoft office 2010 quick reference card the file tab replaces the file menu and office button  
found in previous versions of microsoft office. common file management commands " save,  
save as, open, and close " appear at the top of the menu. ribbon: displays the commands and

Related PDFs :

[Abc Def](#)

[Sitemap](#) | [Best Seller](#) | [Home](#) | [Random](#) | [Popular](#) | [Top](#)